

**THE ALUMNAE ASSOCIATION OF  
MOUNT SAINT JOSEPH ACADEMY AND COLLEGE**

Maple Mount, Kentucky 42356-9998

*Proposed Revision 2008*

## **CONSTITUTION**

### ARTICLE I: NAME

The name of this organization shall be the Alumnae Association of Mount Saint Joseph Academy and College, hereinafter referred to as the "Association."

### ARTICLE II: MISSION AND VISION

The mission of this Association shall be to foster loyalty, friendship, and community among graduates, former students, and the Ursuline Sisters of Mount Saint Joseph. In the spirit of Saint Angela Merici, the Association shall uphold Catholic ideals, promote Christian formation, and support involvement in Christian service.

The vision of the Association shall be a viable, active, and energetic organization, to nurture and promote a kinship among all alumnae and to support the mission of the Ursuline Sisters of Mount Saint Joseph.

### ARTICLE III: MEMBERSHIP

The membership of the Association shall consist of regular, associate, and honorary members.

Section 1. Regular membership shall be conferred upon all who have received graduating honors at Mount Saint Joseph Academy and College. Rights and privileges shall be conveyed.

Section 2. Association membership shall be conferred upon former nongraduate students who have completed, in good standing, one year at Mount Saint Joseph Academy or College and wish to join the Association. Rights and privileges of regular membership shall be conveyed.

Section 3. Honorary membership shall be conferred upon former members of Mount Saint Joseph Academy or College and benefactors of the institution whom the voting membership shall deem eligible. Rights and privileges of regular membership shall not be conveyed.

### ARTICLE IV: ADVISOR AND LIAISON

The director of Ursuline Partnerships, an employee of Mount Saint Joseph, shall serve as advisor and liaison to the Association. Rights and privileges of membership shall not be conveyed.

### ARTICLE V: OFFICERS OF THE ASSOCIATION

Section 1. The officers of the Association shall be President, President-elect, Secretary, Treasurer, and past President.

Section 2. The Executive Board shall consist of five officers together with the director of Ursuline Partnerships. A quorum shall consist of members present. The Executive Board shall have charge of the business of the Association.

### ARTICLE VI: NOMINATION AND ELECTION OF OFFICERS

Section 1. A slate of nominees shall be presented at the annual meeting.

Section 2. Nominations shall be accepted from the floor and the nominee shall be in agreement.

Section 3. A President-elect, a Secretary and a Treasurer shall be elected every two years. The President-elect shall serve two years as President-Elect, followed by two years as President. The Secretary and the Treasurer shall serve two years.

Section 4. Elections shall be held in even numbered years. A majority vote of members present shall be necessary for election.

Section 5. At the approval of the executive board, an officer appointed to fill a vacancy shall hold office until the expiration of the term that officer has filled. This officer shall be eligible for re-election.

### ARTICLE VII: DUTIES OF OFFICERS

Section 1. The President shall strive to be the leading spirit of the Association. The President shall preside at all the meetings if possible. The President shall not vote unless the vote is equally divided in which case the President's vote shall be the decisive vote.

Section 2. The President-elect shall perform such duties as are appropriate to the office or may be assigned by the Executive Board. The President-elect automatically becomes President upon the death or resignation of the President. The President-elect shall have the same privileges of any member.

Section 3. The Secretary shall keep a record of the proceedings of the Association, conduct communications, and notify chairs of their appointment and of the subject referred to them. The Secretary shall keep the Association bylaws. In the event the President and President-elect are absent, the Secretary shall call the meeting to order and ask for nominations for someone to act as chairperson pro-tem. The Secretary shall have the same privileges of any member.

Section 4. The Treasurer shall be the custodian of the Association's funds. The Treasurer shall keep the financial statement up-to-date. At the annual meeting, the Treasurer shall give a report of receipts, expenditures and balance on hand. The Treasurer shall have the same privileges of any member.

Section 5. The past President shall act as an advisor to the President and the Executive Board. The past President shall perform such duties as appropriate to this office or may be assigned by the Executive Board. The past President shall have the same privileges of any member.

### ARTICLE VIII: AMENDMENT TO CONSTITUTION

The constitution shall be amended by a two-thirds vote of the members present at the annual meeting provided the Association membership has been notified thirty days prior to the date of the annual meeting.

## **BYLAWS**

### ARTICLE I: MEETING

The annual meeting of the Association shall be held on the third Sunday of May.

### ARTICLE II: DUES

The annual dues shall be ten dollars (\$10) for all regular and associate members. A member shall pay life membership dues of one hundred dollars (\$100) in lieu of annual dues. Annual and life membership dues shall be changed by a two-thirds vote of the members present at the annual meeting.

### ARTICLE III: QUORUM

Twenty-five members present at the annual meeting shall constitute a quorum to transact business.

### ARTICLE IV: FUNDS

The funds collected by the Association from fees, entertainment, or other sources shall be used to further the growth and influence of the Association, the Ursuline Sisters of Mount Saint Joseph or any other worthy cause that shall be supported by a two-thirds vote of the members present at the annual meeting. The funds shall be placed in a local chartered bank.

### ARTICLE V: AMENDMENT TO BYLAWS

The bylaws shall be amended by a two-thirds vote of the members present at the annual meeting provided the Association membership has been notified thirty days prior to the date of the annual meeting.

### ARTICLE VI: RULES OF ORDER

Robert's Rules of Order, revised, when not in conflict with these bylaws, shall govern the conduct of business of the Association.